

Rules and Regulations

I. Formula and mission of the Festival:

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WAMA Film Festival (hereinafter referred to as the "**Festival**") is an international film event that promotes the cognitive and cultural potential of the film art, popularises ambitious cinema among audiences, skillfully combines popular and specialised events and encourages viewers to interact with the valuable achievements of Polish and international audiovisual culture.

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1. In industry terms, the task of the **Festival** is to disseminate solutions aimed at popularising knowledge and mechanisms conducive to the development of international film co-productions, in particular those made by young filmmakers and creative producers, and implementing them in Polish cinematography.
2. In general terms, the **Festival** is an event with a strong educational and social character, promoting valuable cinema to the general public through open screenings and film competitions, film education programmes and activities popularising ambitious film culture.

§3

The objective of the **Festival** is:

1. to support the development of cinematography, in particular Polish and global film achievements created in the international co-production system;
2. to promote the region of Warmia and Masuria by initiating innovative cultural activities;
3. to provide art education of children, teenagers and adults, in particular youth with low opportunities;
4. to present film achievements of young filmmakers from all around the world;
5. to popularise film education as a method of culture dissemination among the youth;
6. to promote and award films of outstanding artistic value.

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The programme of the **Festival** consists of:

1. The International Film Co-production Competition;
2. The Short Film Competition;
3. film workshops and training sessions;
4. meetings of filmmakers with the audience;
5. open film screenings;
6. "WAMA New Energy" section dedicated to the youth audience;
7. events held for young members of the film industry.

II. Organisers of the Festival:

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All proprietary copyrights to the form and artistic concept of the **Festival** are reserved to the Institute KOSMOPOLIS Science, Culture and Education Foundation, hereinafter called the "**Organiser**". The Producer of the WAMA Film Festival is the FILMFORUM Association, hereinafter referred to as the "**Festival Producer**".

§6

The **Festival Directorate** is in charge of all aspects related to the preparation and conduct of the **Festival** and has the decisive vote in disputes, not included in the **Regulations** or requiring additional interpretations.

§7

To supervising activities connected with the organisation and content preparation for the **Festival**, the **Organiser** appoints the Organising Committee which consists of:

1. members of the **Board of Institute KOSMOPOLIS Science, Culture and Education Foundation**;
2. members of the **Board of the FILMFORUM Association**;
3. the **Festival Directorate**;

4. other persons and institutions invited by the **Board of the Institute KOSMOPOLIS Science, Culture and Education Foundation**, making a significant contribution to the preparation and realisation of the **Festival**.

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The **Organiser** gives the official status of the Co-Organiser of the **Festival** to the Education and Cultural Initiative Centre in Olsztyn.

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The **Organiser** invites state, social and private organisations to participate in the organisation of the **Festival** with the intention of organisational, substantive, material or financial support.

III. Date and place of the Festival

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The **Festival** is a cyclical event, held annually in Olsztyn (Warmian-Masurian Voivodeship), at a location and date designated by the **Organising Committee**.

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The **Organising Committee** is obliged to publicly disclose the location and the date of each subsequent edition of the Festival to the public as well as to public this information on the website: www.wamafestival.pl each time with a minimum of 90 days' notice.

IV. Rules for submitting film to Festival competitions:

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1. The terms of participation in the annual editions of the Festival are exclusively defined in these **Regulations**. Any promotional materials or advertisements are of informative character only.
2. The submission of a film for participation in the **Festival** implies unconditional acceptance of the provisions outlined in these **Regulations**.

§13

There will be 2 film screenings held as the competitive part of the Festival (hereinafter referred to as "**Competitions**"):

1. The **International Co-production Film Competition**, allowing full-length feature films produced under the international co-production system to participate;
2. The **Short Film Competition**, allowing short films (up to 40 minutes), produced by a Polish producer, representing all film forms and genres to participate.

§14

1. The theme of the films submitted to the **Competitions** is arbitrary. The **Organiser** will prioritise films focused on the broad subject of social issues.
2. The themes preferred by the **Organiser** may be related to following matters:
 - a) the functioning of the individual in the modern world,
 - b) social changes,
 - c) quality of life,
 - d) globalisation,
 - e) spirituality and religion,
 - f) folklore and regionalism,
 - g) economy and politics.

§15

A film will not qualify for the **Festival** if:

1. it was produced more than 24 months prior to the closing date of the call for entries for a particular edition of the **Festival**;
2. it participated in the **Competition** screenings of the previous editions of the **Festival**;
3. it was produced with the involvement of the members of the **Qualification Committee**, the **Jury of the Festival** or representatives of the **Organiser**.

§16

1. The films may be submitted for participation in the **Festival** by legal or natural persons (hereinafter called the "**Applicant**") who have full legal capacity to enter into legal transactions and the right to dispose of the submitted film on the day of joining to the **Competitions**. The **Competitions** are also open to groups of individuals, entering as the collective **Applicant**. In such case, they will be treated as co-authors of the submitted films.
2. Each **Applicant** may submit unlimited number of films to each of the **Competitions**, provided that they meet the formal requirements specified in these **Regulations**.
3. The film submission is free of charge. The postage for sending the application is covered by the **Applicant**.
4. The film submission is free of charge. The **Applicant** is responsible for covering any expenses associated with the submission.

§17

The formal requirements for submitting a film to the **Festival** is:

1. publishing the film on-line, on any Internet platform presenting film materials, in the form of a link inaccessible to casual viewers (access the film should be password-protected), and inserting the link to the film (along with the password) in the appropriate field in the **ENTRY FORM**;
2. submitting the electronic **ENTRY FORM** to the **Organiser** within the time frame determined each year by the **Board of the FILMFORUM Association** (at the pre-selection stage, it is required to submit the **ENTRY FORM** electronically).

§18

The submission of a film to the **Festival** takes place in the following manner:

1. **ENTRY FORM** must be carefully completed on the website:

<https://wamafestival.pl/preselection>

2. After completing and submitting the **ENTRY FORM** on the website, the generated PDF will be delivered to the email address given in the **ENTRY FORM**.
3. The **Applicant** should attach to the electronic version of the **ENTRY FORM** the following:
 - a) the frame illustrating the submitted film (minimum size: 1920x1080 px, resolution: 300 dpi),
 - b) director's photo (minimum size: 1500x1000 px, resolution: 300 dpi),
 - c) excerpt of film (approx. 30 seconds) or a trailer in the form of a ProRes file or H.264 file.
4. The **Applicant** agrees to the publication of the materials indicated in points 3a, 3b and 3c in the information materials about the **Festival** (eg the **Festival** catalogue, the **Festival** website, promotional materials).
5. At the stage of selecting films for the **Competitions**, no paper documents are required.
6. The deadlines for submitting films for each edition of the **Festival** are set each year by the **Festival Producer**. These deadlines are final and non-negotiable.

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1. The link to the film published on-line must be valid until the **Organiser** announces the list of films qualified for participation in all **Competitions**, and in the case of films qualified for **Competitions**, until the last day of the respective edition of the **Festival**.
2. The technical quality of the film is one of the criteria of admission to participate in the **Festival**.
3. In exceptional cases, the **Applicant** may deliver a workprint of the film for preselection purposes, upon previous consultation with the **Festival** Organisational Office.
4. Each submitted film should have opening credits and ending credits (title, names of creators).
5. **Films made in a language other than Polish or English should have English subtitles.**

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1. The **Applicant** accepts full responsibility for the correctness and truthfulness of information provided in the **ENTRY FORM**.
2. Copyrights of the film submitted for participation in the **Competitions** must not be limited in any way. Additionally, they must not infringe third party copyrights or personal rights.
3. The **Organiser** acts in good faith and disclaims responsibility in case of concealment of any information related to legal status of the film submitted to the **Festival**. In such case, all consequences and costs

of legal services resulting from possible claims for infringement of the right of third parties shall be borne by the **Applicant**.

§21

1. The films submitted for participation in the **Competitions** will be evaluated by the **Qualification Committee** appointed by the **Festival Producer** each year.
2. Information on the results of the work of the **Committee** indicated in paragraph 1 will be published on **Festival's website** (www.wamafestival.pl) at least 30 days prior to the date set each year by the **Organising Committee** for the implementation of the **Festival**.

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The **Festival Directorate** reserves the right to invite selected films to participate in the **Festival**. Films invited by the **Festival Directorate** are not subject to the pre-selection procedure.

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1. In the case of qualifying a film to participate in each of the **Competitions**, the **Applicant** is required to sign the **ENTRY FORM** and deliver it to the **Organiser** at least 14 days prior to the date set each year by the **Organising Committee** for the implementation of the **Festival**:
 - a) in electronic form to the following e-mail address: **info@filmforum.pl** (for electronically signed documents),
 - b) in paper form (for documents signed by hand) to the following address:

FILMFORUM Association
ul. gen. Wladyslawa Andersa 35
00-159 Warsaw, Poland
with the postscript: "WAMA Film Festival"

2. **THE SCREENING COPY OF THE FILM** should be delivered to the **Organiser** by e-mail or in the form of a post (at the cost of the **Applicant**), at least 14 days prior to the date set each year by the **Organising Committee** for the implementation of the **Festival** to the following address:

FILMFORUM Association
ul. gen. Wladyslawa Andersa 35
00-159 Warsaw, Poland
with the postscript: "WAMA Film Festival"

§24

Films qualified for the **Competitions** will be screened exclusively from a Digital Camera Package (DCP).

§25

1. The **Applicant** consents to promoting the film submitted for participation in the **Festival** and its authors by publishing the logo, portfolio, jingle or other audiovisual composition on TV, radio or the Internet.
2. The **Organiser** reserves the right to publish parts of the competition films (up to 50 sec.) on TV and the Internet as a promotional campaign of the **Festival**.
3. The **Applicant** consents to the processing and presentation of personal data for the necessary purposes of promoting the submitted film on TV, radio, press, Internet platforms during the **Festival**.
4. The Administrator of personal data is the **Organiser** (Institute KOSMOPOLIS Science, Culture and Education Foundation).
5. Personal data processing will be conducted in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
6. The Administrator of personal data appointed the Data Protection Supervisor who inspects the correctness of data processing and is available to contact via e-mail: instytut@kosmopolis.pl.
7. The personal data of the **Applicant** will be processed for the purposes of organising the **Festival** and for marketing purposes. The data will be processed until the obligation to store them expires as mandated by the legal provisions, in particular the obligation to store formal documents related to the organisation of the **Festival** as well as in connection with the activities related to the operation, promotion and dissemination of the film submitted for participation in the **Festival**.

8. In connection with personal data processing by the **Organiser**, natural persons have the following rights: access to data, rectification of data, deletion of data, restriction of data processing, lodging a complaint against the processing of personal data, data portability and lodging a complaint to the supervisory authority.

§26

1. The **Applicant**, by submitting a film for participation in the **Competitions**, simultaneously agrees to two free of charge public screenings of the film during the **Competitions** or special screenings.
3. In the case of receiving a financial award for a film, the **Applicant** simultaneously agrees to its ten public screenings as part of the **Festival** retrospectives taking place within 12 months from the date of implementation of the given edition of the **Festival**.

§27

1. The film copies submitted for the **Competitions** shall be transported as follows:
 - a) carriers containing the films are sent at the cost of the **Applicant**,
 - b) films stored on hard disk drives will be returned to the address provided in the **ENTRY FORM** within 30 days after the end of each edition of the **Festival**, at the expense of the **Festival**.
2. The **Applicant** agrees that the **Organiser** may keep copies of the submitted films for archiving purposes.
3. In the case of films stored on hard disk drives, the **Organiser** assumes responsibility for the media only from the moment of receipt of the copy to the moment of its return. This responsibility applies solely to the data carrier and not its content.

V. Awards:

§28

1. Films qualified for each of the annual editions of the **Short Film Competition** will be judged by the **Jury of the Short Film Competition** which consists of professional filmmakers and experts in the field of cultural promotion and **Jury of Warmia and Masuria** which consists of people of culture and social activists active in the Warmia and Masuria region.
2. Films qualified for the **International Film Co-production Competition** will also be judged by the **Festival** audience through a voting.
3. The decisions of Qualification Committee and **Festival** verdicts are final and indisputable.
4. The following statutory awards have been established:
 - a) **Grand Prix of the International Film Co-production Competition** - for the best film in the **Competition** - award for the Polish distributor of the film, awarded by the **Festival** audience through a voting,
 - b) **Grand Prix of the Short Film Competition** - for the best film in the **Competition** - award for the director of the film, awarded by the **Jury of the Short Film Competition**,
 - c) **The Anna Dylewska Memorial Award in the Short Film Competition** - award for the director of the film, awarded by the **Jury of Warmia and Masuria**.
5. Considering the genre and thematic diversity of the **Competition** films, the Jury of the **Short Film Competition** may award Special Prizes and Distinctions, agreeing on their number and form with the **Festival Directorate**.
6. Other non-statutory awards funded by private persons, institutions or organisations may be awarded upon consultation with the **Festival Directorate**.

§29

1. The winners have no right to convert material prizes into cash, share awards or change awards in any other way. The winners of the **Festival** are not allowed to transfer the right to claim the prize to third parties.
2. In case of receiving a financial prize, the condition for its payment is to provide the **Organiser** with the Winner's personal data, bank account number and bank name within a maximum of 14 days from the date of the end of the respective edition of the **Festival**.

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1. As part of each annual edition of the **Festival**, the **Jury of the Short Film Competition**, nominations for the Jan Machulski Awards will be announced. These awards are the most prestigious Polish film awards dedicated to the short film creators.

2. Nominations to the Jan Machulski Awards are given in the following categories:
 - a) "Best Director",
 - b) "Best Screenplay",
 - c) "Best Cinematography",
 - d) "Best Editing",
 - e) "Best Actress",
 - f) "Best Actor",
 - g) "Best Documentary Film",
 - h) "Best Animated Film".
3. Nominations to the Jan Machulski Awards are given through a separate procedure, regulated by rules available on the website: **www.janmachulski.pl**.

VI. Personal participation in the Festival:

§31

1. Admission to the screenings and events of the **Festival** is free of charge.
2. The **Organiser** provides a free stay (accommodation at the hotel) for two persons from the crew of each film qualified to participate in the **Competitions**. The **Applicant** is obliged to indicate the persons authorised to represent the film at the **Festival** at least 7 days before the date set by the **Organising Committee** for the implementation of the **Festival**.

VII. Other programme sections of the Festival:

§32

The following accompanying events shall be organised during the **Festival**:

1. "WAMA New Energy" section dedicated to the youth audience;
2. film workshops and training sessions;
3. meetings of filmmakers with the audience;
4. open film screenings;
5. events held for young members of the film industry.

§33

The rules of submission and participation in the above programme points will be announced separately by the **Organiser** on the **Festival's** website (www.wamafestival.pl).

VIII. Additional information about the Festival:

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In matters not covered by these **Regulations**, the provisions of the Civil Code, the Act on Copyright and Related Rights and other generally applicable provisions of law shall apply.

§35

Detailed information about the **Festival** is provided by **Festival** Organisational Office:

1. **Festival** Organisational Office:
FILMFORUM Association
ul. gen. Władysława Andersa 35,
00-159 Warszawa
tel.: +48 22 392 03 21
e-mail: info@filmforum.pl
2. **Festival** Organiser:
Institute KOSMOPOLIS Science, Culture and Education Foundation
Plac gen. Józefa Bema 2,
10-516 Olsztyn
tel.: +48 89 722 92 22
e-mail: biuro@kosmopolis.pl

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These **Regulations** are available on the **Festival's** website: www.wamafestival.pl.

*the Organising Committee of the WAMA Film Festival
31.01.2024*