

# The Rules and Regulations

## I. Date and place:

### §1

The sixth edition of the **WAMA FILM FESTIVAL**, hereinafter called the **Festival**, will be held between **6 and 10 October 2020** in Olsztyn, Poland.

## II. Mission of the Festival:

### §2

The objective of the **Festival** is to:

1. support the development of cinematography, in particular Polish and global film achievements created in the international co-production system;
2. promote the region of Warmia and Masuria by initiating innovative cultural activities;
3. art education of children, teenagers and adults, in particular, especially youth with low opportunities;
4. present film achievements of young filmmakers from all around the world;
5. popularise film education as a method of culture dissemination among the youth;
6. promote and award films of outstanding artistic value,
7. popularization of activities aimed at climate neutrality in contemporary Europe, implemented under the concept of the European Green Deal.

## III. Organizers of the Festival:

### §3

All proprietary copyrights to the form and artistic concept of the **Festival** are reserved to the Institute KOSMOPOLIS Science, Culture and Education Foundation, hereinafter called the **Organizer**.

### §4

To supervising activities connected with the organisation and content preparation for the **Festival**, the **Organizer** appoints the Organizing Committee which consists of persons and institutions who make important contribution to the preparation and realisation of the **Festival**. The members of the Committee are invited by the **Organizer**.

### §5

The **Organizer** gives the status of the "Main Co-Organizer of the **Festival**" to the Education and Cultural Initiative Centre in Olsztyn.

### §6

The **Festival Director** is in charge of all issues related to the preparation and proper conduct of the **Festival**, and has a casting vote in disputable issues not included herein, or requiring additional interpretation.

### §7

The **Organizer** invites state, social and private organisations to participate in the organization of the **Festival** in form of organisational, substantive, material or financial support.

## IV. Formula of the Festival

### §8

The programme of the **Festival** consists of:

1. The International Co-production Film Competition;
2. The Short Film Competition;
3. film workshops and trainings:

- a) "Polish-Ukrainian Film Workshops in Olsztyn (6th edition)" financed by the National Center for Culture under the program "Polish-Ukrainian Youth Exchange",
  - b) Polish-Ukrainian Film and Photo Workshop in Olsztyn "Remembrance and Solidarity" co-financed by the Polish-Ukrainian Youth Exchange Council from a grant from the Ministry of National Education,
  - c) Workshops "SCAN 2020 - Social Campaign About Neighborhood" co-financed from funds from the Polish-Lithuanian Youth Exchange Fund from a grant from the Ministry of National Education,
  - d) professional education program "INTERFILMLAB 4.0 - implementation of innovative film production models increasing the export potential of Polish cinema.", funded by the Minister of Culture and National Heritage from the Culture Promotion Fund;
4. filmmakers meetings with the audience;
  5. open film screenings;
  6. accompanying events and special events popularizing actions for climate neutrality in contemporary Europe, implemented under the concept of the European Green Deal.

#### §9

1. Due to the epidemic in 2020 in the territory of Poland, the **Organiser's** intention is to provide the **Festival's** recipients with the possibility of safe participation in all scheduled program events, including, for example, making part of the programming offer available via Internet broadcasts.
2. The **Organizer** reserves that the program of the **Festival** may be subject to program modifications and organizational related to the need to comply with the applicable sanitary regime and the guidelines of state and local administration regarding epidemiological safety.

#### V. The rules of the film submission:

#### §10

1. The **Festival** participation rules are defined herein exclusively. Any promotional materials or advertisements are of informative character only.
2. Submitting a film to the **Festival** involves unconditional acceptance of hereof Rules and Regulations.

#### §11

1. The **International Co-production Film Competition** is reserved for full-length feature films produced in international co-production system.
2. The **Short Film Competition** is prepared for short films (maximum 40 minutes length) in all forms and genres.

#### §12

1. Subjects of a films entered in both of competitions are free to choose. The **Organizer** prefers films of broadly understood social matter.
2. Subjects preferred by the **Organizer** may be related to following matters:
  - a) the functioning of the individual in the modern world
  - b) social changes;
  - c) life quality;
  - d) climate neutrality;
  - e) emission of greenhouse gases;
  - f) globalisation;
  - g) spirituality and religion;
  - h) folklore and regionalism;
  - i) economy and politics.

#### §13

A film will be not qualified for the **Festival** if:

1. it has been presented in open distribution before 1 January 2019,
2. it has been realised in collaboration with members of the Pre-selection Committee, the Jury of the **Festival** or representatives of the **Organizer**.

#### §14

1. The films may be submitted for participation in the **Festival** by legal or natural persons (hereinafter called the **Applicant**) who have full capacity to enter into legal transactions and the disposition right

of the submitted film on the day of joining to the competition. The **Festival** is also open to groups of persons, entering as the collective **Applicant**. In such case they will be treated as co-authors of the submitted films.

2. Each **Applicant** may submit unlimited number of films.
3. The film submission is free of charge. The postage for sending the application is covered by the **Applicant**.

#### §15

The formal condition of submitting a film to the **Festival** is:

1. publishing the film on-line, on the VIMEO Internet service (access to the film shall be secured with a password) or on other service presenting video materials, and including a link to the film (with the password) in correct place in the **ENTRY FORM**;
2. Delivering to the **Organizer** completed **ENTRY FORM** (at the pre-selection stage, it is enough to submit the FORM electronically) until **14 September 2020**.

#### §16

Submitting a film to the **Festival** takes place in the following manner:

1. **ENTRY FORM** must be carefully completed on the website:

<https://wamafestival.pl/film-submission-2020>

2. After completing and submitting the **ENTRY FORM** on the website, the browser window will display a completed PDF form that can be saved on your computer. The generated PDF will also be delivered to the email address given in the **ENTRY FORM**.
3. **The Applicant** for the electronic version of the **ENTRY FORM** should attach:
  - a) frame illustrating the submitted film (minimum size: 1920x1080 px, resolution: 300 dpi),
  - b) director's photo (minimum size: 1500x1000 px, resolution: 300 dpi),
  - c) fragment of the film (approx. 30 seconds) or a trailer in the form of a ProRes file or H.264 file.
4. **The Applicant** agrees to the publication of the materials indicated in points 3a, 3b and 3c in the information materials about the **Festival** (eg the Festival catalog, the Festival website, promotional materials).
5. At the stage of selecting films for the **Competition**, no paper documents are required.

#### §17

1. The link to the film published on-line must be available until **Organizer** announces the list of films selected to participate in the **Festival**.
2. Technical quality of the film is one of the criteria of admission to participate in the **Festival**.
3. In exceptional cases, an **Applicant** may deliver workprint of the film upon previous consultation with the **Festival** office.

#### §18

1. The **Applicant** accepts full responsibility for the correctness and truthfulness of information provided in the **ENTRY FORM**.
2. Copyrights of film submitted to participate in the **Festival** must not be limited in any way. Additionally, they must not infringe third party copyrights or personal rights.
3. The **Organizer** acts in good faith and does not accept responsibility in case of concealment any information related to legal status of a film submitted to the **Festival**. Any consequences and legal costs arising from potential claims will be incurred by the **Applicant**.

#### §19

1. The films submitted to the **Festival** shall be pre-selected by the Pre-selecting Committee, appointed by the **Organizer**.
2. Committee decisions shall be published on the **Festival** website ([www.wamafestival.pl](http://www.wamafestival.pl)) until **21 September 2020**.
3. The **Organizer** reserves the right to invite selected films to the **Festival** competitions. Films invited by the **Organizer** are not subject of the pre-selection procedure.

## VI. Screening of competition films:

**§20**

1. If a film is qualified for the **Competition**, the **Applicant** must print and sign the **ENTRY FORM** and deliver it to the **Organizer** in paper form together with an **RELEASE PRINT** of a film qualified for the **Competition**.
2. The **RELEASE PRINT** and the **ENTRY FILM** should be delivered to the **Organizer** at the expense of the **Applicant**, no later than **30 September 2020** (the date of the postmark applies) to the following address:

**FILMFORUM**  
**ul. gen. Wladyslawa Andersa 35**  
**00-159 Warsaw, Poland**

**with the postscript: "WAMA Film Festival 2020"**

**§21**

1. Films qualified for the **International Film Co-production Competition** will be screened exclusively from a Digital Camera Package (DCP).
2. Films qualified for the **Short Film Competition** may also be screened from the following media: DCP, Blu-Ray or from a ProRes file (MOV format, ProRes 422 or HQ encoding in Full HD 1920x1080 or SD resolutions, stereo sound).

**§22**

1. In the case of qualifying a film to participate in the **Festival**, the **Applicant** consents to two public screenings of the film within the competition or special screenings.
2. In the case of winning a financial prize, the **Applicant** consents to six public presentations during the **Festival** retrospectives held between 15 October 2020 - 15 October 2021.
3. The **Organizer** reserves that due to the epidemic status in Poland in 2020, the formula of the competition shows may be subject to organizational modifications related to the need to comply with the current sanitary restrictions and the guidelines of state and local administration regarding epidemiological safety. This applies both to the rules of audience participation in the competition screenings, as well as the form of presentation of the films participating in the **Competition**.
4. In the case of introducing sanitary restrictions that prevent the presentation of competition films as part of cinema screenings, the **Applicant**, by submitting the film to participate in the **Competition**, agrees to make it available on the Internet:
  - a) only for the duration of the **Festival** (October 6-10, 2020);
  - b) on the basis of an advanced technological security system prepared by the **Organizer**, enabling access to the broadcast of the presented film only to the participants of the **Festival**.
5. The **Organizer** does not receive financial benefits from the screenings of the competition films.

**VII. Transport of film copies:****§23**

The film copies for the **Short Film Competition** shall be transported in the following mode:

1. delivery of the film copies is covered by the **Applicant**,
2. films recorded on hard discs will be returned to the address entered in the **ENTRY FORM** within 30 days after the end of the **Festival**, at the cost of the **Festival**,
3. films recorded on DVD or Blu-ray will not be returned and will remain in the **Festival** archives,
4. the **Applicant** accepts that the **Organizer** will store DVD and Blu-ray copies for archiving purposes.

**§24**

Unless otherwise established, copies of films for the **International Film Co-production Competition** which have not been distributed in Poland will be shipped at the cost of the **Festival**:

1. to and from Poland, if the copy is sent from and to a lending company (a Producer or a Sales Agent),
2. one-way (only import to Poland), if the copy is sent to another film festival.

**VIII. Awards:**

**§25**

1. Films qualified for the **International Film Co-production Competition** or for the **Short Film Competition** will be judged by separate Juries which consist of professional filmmakers, TV producers and specialists in culture dissemination.
2. The decisions of Pre-selection Committee and **Festival** verdicts are valid and indisputable.
3. The following statutory awards have been established:
  - a) **Grand Prix of the International Film Co-production Competition** - for the best film in the Competition - financial prize for Polish distributor of the film awarded by the **International Film Coproduction Competition** Jury,
  - b) **Grand Prix of the Short Film Competition** - for the best film in the Competition - financial prize for director of the film awarded by the **Short Film Competition** Jury,
  - c) **Special Award for the Best Debut** in the **Short Film Competition** - financial prize for director of the film awarded by the **Short Film Competition** Jury,
  - d) **Jury of the Warmia and Masuria Award** – honorary prize awarded by the Jury of Warmia and Masuria.
4. Taking into account film subjects and categories diversity, Juries of both competitions may establish Special Awards and Prizes. The number and form of these additional awards must be consulted with the **Festival Director**.
5. Other awards funded by private persons, institutions or organisations may be awarded upon consultation with the **Festival Director**.

**§26**

1. Within the **Short Film Competition** will also be granted Nominations to the Jan Machulski Awards. These awards were created for filmmakers making their films outside of the commercial system and they are the most prestigious Polish film awards dedicated to the independent filmmakers.
2. Nominations to the Jan Machulski Awards are awarded during the **Festival** in the following categories:
  - a) "Best Director";
  - b) "Best Screenplay";
  - c) "Best Pictures";
  - d) "Best Editing";
  - e) "Best Actress";
  - f) "Best Actor";
  - g) "Best Documentary";
  - h) "Best Animation".
3. The Jan Machulski Awards are awarded on a separate basis, regulated by regulations available on the website: [www.janmachulski.pl](http://www.janmachulski.pl).

**§27**

1. The winners have no right to convert material prizes into cash, share awards or change awards in any other way. The winners of the **Festival** must not transfer the right to accept the prize to third persons.
2. In case of financial awards, the Laureate must provide personal details, account number and name of the bank to the **Organizer** until **31 October 2020**.

**IX. Participation in the Festival:****§28**

1. Admission to the screenings and events of the **Festival** is free, however, due to the epidemic status in Poland in 2020, the number of seats in the cinema halls will be adjusted to the applicable epidemiological safety guidelines.
2. In order to provide the **Festival** audience with the possibility of safe participation in the competition screenings, the **Organizer** may decide to increase the number of competition screenings as part of the **Festival**.
3. The **Organizer** provides a free stay (overnight stay) for the duration of individual Competitions (at the hotel) two people from the crew of each film qualified for participation in the **Festival**. The **Applicant** may, by September 28, 2020, appoint two persons authorized to represent the film at the **Festival**.
4. The **Organizer** reserves that the provisions of sec. 1, 2 and 3 may be changed if it is necessary to comply with the applicable sanitary regime and the guidelines of the state administration and local government regarding epidemiological safety.

5. In case of sanitary restrictions preventing the presentation of the competition films as part of the cinema screenings, the **Organizer** reserves the right to make the films available via the internet system, declaring that:
  - a) the films will be made available only for the duration of the **Festival** (6-10 October 2020);
  - b) the films will be made available on the basis of an advanced system of technological security, allowing access to the broadcast of the presented repertoire only to the participants of the **Festival**, only for the duration of the **Competition**.

## **X. Other Festival sections and competitions**

### **§29**

The following accompanying events shall be organized during the **Festival**:

1. workshops and film trainings:
  - a) "Polish-Ukrainian Film Workshops in Olsztyn (6th edition)" financed by the National Center for Culture under the program "Polish-Ukrainian Youth Exchange",
  - b) Polish-Ukrainian Film and Photo Workshop in Olsztyn "Remembrance and Solidarity" co-financed by the Polish-Ukrainian Youth Exchange Council from a grant from the Ministry of National Education,
  - c) Workshops "SCAN 2020 - Social Campaign About Neighborhood" co-financed from funds from the Polish-Lithuanian Youth Exchange Fund from a grant from the Ministry of National Education,
  - d) professional education program "INTERFILMLAB 4.0 - implementation of innovative film production models increasing the export potential of Polish cinema.", funded by the Minister of Culture and National Heritage from the Culture Promotion Fund;
2. filmmakers meetings with the audience;
3. open screenings;
4. accompanying events and special events popularizing actions for climate neutrality in contemporary Europe, implemented under the concept of the European Green Deal.

### **§30**

The rules of recruitment and participation in points of the programme mentioned above will be published by the **Organizer** in a separate mode on the **Festival** website: [www.wamafestival.pl](http://www.wamafestival.pl).

## **XI. Additional information about the Festival:**

### **§31**

1. The **Applicant** consents to promoting the film submitted for participation in the **Festival** and its authors by publishing the logo, portfolio, jingle or other audio-visual composition on TV, radio or the Internet.
2. The **Organizer** reserves the right to publish parts of the competition films (up to 50 sec.) on TV, radio and the Internet as a promotional campaign of the **Festival**.
3. The **Applicant** consents to personal data processing and presentation for the purposes of promoting a film on TV, radio, the press, the Internet and other purposes during the **Festival**.
4. The administrator of personal data is the **Organizer** (Institute KOSMOPOLIS Science, Culture and Education Foundation).
5. Personal data processing will be conducted in accordance with Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation).
6. The Administrator of personal data appointed the Data Protection Supervisor who inspect correctness of data processing and is available to contact via e-mail: [instytut@kosmopolis.pl](mailto:instytut@kosmopolis.pl).
7. The **Applicant's** personal data will be processing for the purposes of organisation of the **Festival** and for marketing purposes. The data will be processed until the obligation to store them expires resulting from the provisions of law, in particular the obligation to store formal documents related to the organization of the **Festival** and in connection with the implementation of activities related to the operation, promotion and dissemination of the film submitted for participation in the **Festival**.
8. In connection with personal data processing by the **Organizer**, natural persons have the following rights: access to data, correction of data, deletion of data, limitation of data processing, lodging a complaint to the processing of personal data, transfer of personal data and lodging a complaint to the supervisory body.

**§32**

In matters not covered by these Regulations, the provisions of the Civil Code, the Act on Copyright and Related Rights and other generally applicable provisions of law shall apply.

**§33**

During the **Festival**, the guidelines of the Minister of Culture and National Heritage for organizers of cultural and entertainment events during the SARS-CoV-2 virus epidemic in Poland will be in force.

**§34**

Detailed information about the **Festival** is provided by the Organisation Office:

1. Organisational office:  
FILMFORUM  
ul. Władysława Andersa 35  
00-159 Warsaw, Poland  
  
phone: +48 22 392 03 21  
phone: +48 22 392 03 22  
e-mail: films@wamafestival.pl
2. Organizer:  
Institute KOSMOPOLIS  
Science, Culture and Education Foundation  
ul. Jerzego Lanca 3  
10-528 Olsztyn, Poland  
  
phone: +48 89 722 92 22  
e-mail: biuro@kosmopolis.pl

**§35**

These Rules and Regulations are available on the **Festival** website: **www.wamafestival.pl**.

*the Management Board of the Institute KOSMOPOLIS  
Science, Culture and Education Foundation*